

COMMITTEE ON JUSTICE AND PUBLIC SAFETY
(Standing Committee of Berkeley County Council)

Chairman: Mrs. Judy C. Mims, District No. 6

A **meeting** of the **COMMITTEE ON JUSTICE AND PUBLIC SAFETY**, Standing Committee of Berkeley County Council, met on **Monday, March 8, 2004**, in the Assembly Room of the Berkeley County Office Building, 223 North Live Oak Drive, Moncks Corner, South Carolina, at 6:07 p.m.

PRESENT: Mrs. Judy C. Mims, Council Member District No. 6, Chairman; Mr. Milton Farley, Council Member District No. 1; Mrs. Judith K. Spooner, Council Member District No. 2; Mr. William E. Crosby, Council Member District No. 3; Mr. Charles E. Davis, Council Member District No. 4; Mr. Dennis L. Fish, Council Member District No. 5; Mr. Caldwell Pinckney, Jr., Council Member District No. 7; Mr. Steve C. Davis, Council Member District No. 8; Mr. James H. Rozier, Jr., Supervisor, ex officio; Mr. D. Mark Stokes, County Attorney, and Ms. Barbara B. Austin, Clerk of County Council.

In accordance with the Freedom of Information Act, the electronic and print media were duly notified.

Chairman Mims called the meeting to order.

APPROVAL OF MINUTES

Chairman Mims asked for approval of minutes from the Committee on Justice and Public Safety Meeting held February 9, 2004.

It was moved by Council Member Farley and seconded by Council Member Charles Davis to approve the minutes as presented. This motion was passed by unanimous voice vote of the Committee.

A. Ms. Pamela Powell, Administrative Services Director, Re: 1) Transfer of funds.

Ms. Pamela Powell stated her request for a transfer of funds within the Address Information Department budget account. The original request was for \$34,000 to complete the County's address information database, but there is a company the State has recommended to perform this work for only \$16,000. This company has already performed a test of the County's system as proof of their ability to provide the product needed. The State Budget Control Board has agreed to reimburse Berkeley County \$11,000 of the \$16,000 this particular company would charge.

It was moved by Council Member Crosby and seconded by Council Member Farley to approve the transfer of funds totaling \$16,000 within the Address Information Department to

complete work to Berkeley County's address information database. This motion was passed by unanimous voice vote of the Committee.

Ms. Mary P. Brown, Berkeley County Clerk of Court, Re: 1) Additional funds for Department.

Ms. Brown read her letter of request into the record by stating, "A little more than eight months of FY2004 have passed and our year-end projections reveal anticipated shortfalls in several of the object codes (accounts) in Org. 41210. These shortfalls are beyond my control and are a direct result of heavy court activity. I therefore respectfully request Council Contingency Funding as follows:

<u>Object Code</u>	<u>Amount</u>	<u>Comments</u>
5104 (Temp Employees)	\$20,000	I addressed these bailiff-related concerns in this year's budget request, but the requested amount was cut from the budget.
5381 (Office Supplies)	\$ 5,000	I've already transferred \$1,000 to offset expenses.
5385 (Printing & Binding)	\$ 3,500	Anticipate additional expenses.
5388 (Postage)	\$ 2,500	We are now e-mailing dockets so we believe this amount will cover the expected shortfall.
5401 (Books)	\$ 1,000	Expect expenses related to civil procedures.
5501 (Cleaning Supplies)	\$ 3,000	Due to heavy court activity.
5530 (Jurors)	\$25,000	Due to heavy court activity.
5542 (Spec. Contracts)	\$ 5,000	Software vendor.
Total Requested	<u>\$65,000</u>	

This completes my request."

Council Member Spooner asked if there were monies in the Clerk of Court's budget that could be transferred to absorb this request?

Ms. Brown replied that there was no money available in her department for transfer.

Council Member Fish asked if the Clerk of Court budget year-to-date was over or under spent?

Ms. Brown replied that her department had spent approximately 71 percent of funds. There had been double terms of court this past six months that has continued, because there had been more court hearings this year than in the past two years.

Supervisor Rozier recommended that this request be sent to the Finance Department for assistance in earmarking remaining funds within the Clerk of Court's budget to cover any shortfalls versus the use of contingency funds, if possible.

It was moved by Council Member Spooner and seconded by Council Member Charles Davis to forward the Clerk of Court's request for additional funds to the Finance Committee after recommendations have been presented from the Finance Department. The motion was passed by unanimous voice vote of the Committee.

It was moved by Council Member Crosby and seconded by Council Member Steve Davis to adjourn the Committee on Justice and Public Safety. This motion was passed by unanimous voice vote of the Committee.

Meeting adjourned at 6:13 p.m.

April 12, 2004
Date Approved

COMMITTEE ON JUSTICE AND PUBLIC SAFETY
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Chairman: Mrs. Judy C. Mims, District No. 6

Members: Mr. Milton Farley, District No. 1
Mrs. Judith K. Spooner, District No. 2
Mr. William E. Crosby, District No. 3
Mr. Charles E. Davis, District No. 4
Mr. Dennis Fish, District No. 5
Mr. Caldwell Pinckney, Jr. District No. 7
Mr. Steve C. Davis, District No. 8
Mr. James H. Rozier, Jr., Supervisor, ex officio

A **meeting** of the **COMMITTEE ON JUSTICE AND PUBLIC SAFETY**, Standing Committee of Berkeley County Council, will be held on **Monday March 8, 2004**, in the Assembly Room, Berkeley County Office Building, 223 N. Live Oak Drive, Moncks Corner, South Carolina, following the meeting of the Committee on Community Services at **6:00 p.m.**

AGENDA

APPROVAL OF MINUTES

February 9, 2004

- A. Ms. Pamela Powell, Administrative Services Director, Re:**
 - 1. Transfer of funds.
- B. Ms. Mary P. Brown, Berkeley County Clerk of Court, Re:**
 - 1. Additional funds for Department.

March 3, 2004
S/Barbara B. Austin
Clerk of County Council